

# BARNEGAT FIRE CO. HALL RENTAL AGREEMENT

HALL RENTAL FEE 6 HOUR LIMIT \$600.00

( DUE 30 DAYS PRIOR TO EVENT DATE)

REFUNDABLE SECURITY DEPOSIT \$500.00 DUE WITH

FORM. CURRENT COVID AND CDC RULES MUST BE

FOLLOWED!!!

TYPE OF EVENT \_\_\_\_\_ START TIME \_\_\_\_\_ END TIME \_\_\_\_\_

EVENT DATE \_\_\_\_\_ E-MAIL \_\_\_\_\_

RENTER'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME NO. \_\_\_\_\_ CELL NO. \_\_\_\_\_

The renter shall obey and observe all laws, by-laws and regulations of the township of Barnegat, County of Ocean and the State of New Jersey.

## Terms and Conditions of Facility Rental Agreement:

The Barnegat Volunteer Fire Company #1 reserves the right, entirely at its discretion to accept or reject any application for use of the facility or area under its jurisdiction.

***No Gift Auctions, Fund Raisers or 50/50s are allowed. No tape, pins nails are allowed on walls, ceilings or doors. Limit decorations to the tables. Table candles may be used, but must be contained in glass enclosure. Initial \_\_\_\_\_***

Security deposit will be forfeited if ANY DAMAGE or hall cleaning after event is not to Fire Co. satisfaction.

The complete control of the facility and its equipment shall at all times remain in the Fire Company through its management, supervisory, custodial and maintenance employees, excluding contents supplied by the renter or its members.

In the event of an emergency, Fire Department Ladies Auxiliary will be allowed access to the kitchen area.

The renter or affiliated caterer shall clean the rental space following the completion of the event to the

satisfaction of the Barnegat Fire Company #1. Inspection will be done the following morning of the event.

The renter is responsible for setting up, and taking down, and putting away chairs and tables and attending to floors unless other arrangements are made. Please do not drag tables across floor!

The renter is responsible for arranging catering service, and additional furniture, linens, cutlery, china, food ice, and all materials necessary for event.

The Barnegat Fire Company prior to rental will clean the rental hall in its entirety in accordance with its standard practices.

It is further agreed that the Barnegat Fire Company #1. Reserves the right to terminate this agreement, claim all costs of the breach against the renter, to prosecute or suspend or to penalize the renter or representatives for violations of the conditions herein.

**The renter shall insure:**

The maximum number of persons using the facility shall not exceed the approved capacity of the facility in use (120) persons, or current CDC rules in effect!

That law and order is preserved.

That the type of program or entertainment provided during the lease by the renter shall at all times conform to local ordinances in the Township of Barnegat and the State of New Jersey.

Amplified music may be permitted with prior consent from the Fire Company.

**Confetti is not allowed on the premises.**

Parking is permitted in rear of building or nearby municipal parking lots.

During the event and at the end of event, all trash must be removed from the kitchen, bathrooms, and other areas of the facility that was used. All trash and trash bags are to be placed in the dumpster behind firehouse. Trash bags and cans will be supplied by Fire Company as a convenience. The exterior of the firehouse should be checked for any trash, cigarette debris and damage.

Any broken glass, food or beverage spills that may result in personal injury or damage to the facility or furnishings are attended to immediately.

Any and all items brought in for the event, shall be removed from the facility by the end of event, unless expressly noted to the hall manager.

Alcohol can be served, but **not sold!**

It is the responsibility of the renter to insure that persons under the age of 21 are not served alcohol of any kind.

It is also recommended that a bartender be hired for events serving alcohol. The renter and his

assistants and or delegates insure that no drunkenness is caused or brought about through the operation of the event, also to ensure safe departure of the guests.

The renter is liable for injuries to third-party actions if guest is served alcohol while visibly intoxicated.

Smoking is **NOT PERMITTED** in any part of building, including rest rooms!

The Barnegat Volunteer Fire Company #1 is not responsible for broken, lost or stolen items of renter or guests.

The renter is responsible for conduct of all persons, to include: caterers, DJ's entertainment and other independent contractors entering the building during terms of agreement.

The renter and guests are permitted to use hall, kitchen and hallway. ACCESS TO OTHER PARTS OF BUILDING IS NOT PERMISSABLE! (GAME ROOM, TRUCK BAYS AND OFFICES ARE RESTRICTED AREAS TO FIREFIGHTERS ONLY.)

DO NOT leave children unattended. DO NOT allow children to run **inside building or parking lot** to play in for safety reasons.

If you prefer not to clean hall and put away tables and chairs, an arrangement can be made for cleaning for an additional charge of \$200.00. Fee must be paid with hall rental fee due.

Accept

Decline

---

**As we are located in a residential area, music/noise must be within the hall and at a minimum after 10:00 PM.**

The renter is responsible for any and all damage to fire company property inside or outside of building. Any damage to fire company property, security deposit will be forfeited, and any damage incurred that exceeds the security amount will be billed to the renter.

The security deposit can be paid in cash or check, if paid by check the date will be secured once check has cleared bank. The renter may cancel a rental without penalty up to **30 days in advance** of rental date. Any cancellation less than **30 days of rental date**, will result in the renter forfeiting the full \$500.00 security deposit. A \$25.00 fee will be charged for any returned check from bank.

Security deposit will be refunded by Fire Co. check within 30 days after your event. only if the following conditions are satisfied:

All chairs and tables put away

Floors swept and mopped (with water only)

Spills wiped up

Lights off

No property damage

All garbage bags placed in dumpster

## **Barnegat Volunteer Fire Company #1 Release Form**

I \_\_\_\_\_ agree to accept full responsibility for the rental of the hall at Barnegat Fire Company #1.

I agree that no one under the age of twenty one (21) will be given or consume any type of alcoholic beverages while in attendance of my function.

I understand that any person who is found to be intoxicated to the point that he/she be in danger to himself/herself, others, or the Fire Company will be turned over to the local Police Dept. for prosecution.

Any attendee of my event, who consumes alcoholic beverages, is my responsibility until the time they safely reach their destination.

I understand that should a representative of the Fire Co. find anyone in violation of this agreement during the rental, the rental may be terminated immediately by the Fire Co. resulting in the loss of rental fee and security deposit. The Fire Co will not be held liable for any other contracts for: catering, entertainment, food and or beverages.

I agree that I am responsible for all attendees to my function at the Barnegat Fire Company #1 and release the Barnegat Fire Co. #1 of any liability for those persons at the event, and until they reach their next destination after the event that occurred at the Barnegat Fire Co. #1 hall.

I have read and understand the above rules and regulations for the rental of the Barnegat Fire Co. #1 hall rental agreement.

Signature \_\_\_\_\_

Date \_\_\_\_\_ 20\_\_\_\_\_

**All hall rentals will be booked/scheduled on a first come first serve basis.**

**A refundable security deposit is required at time of rental to secure date.**

**(See "Security Deposit") section for terms and conditions for additional information.**

SECURITY FEE \$200.00

DATE RECEIVED \_\_\_\_\_ 20 \_\_\_\_\_

Cash/Check # \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

DATE RETURNED \_\_\_\_\_ 20 \_\_\_\_\_ CHECK # \_\_\_\_\_

TOTAL RENTAL FEE DUE BY \_\_\_\_\_ 20 \_\_\_\_\_

AMOUNT PAID \_\_\_\_\_

RECEIVED BY \_\_\_\_\_